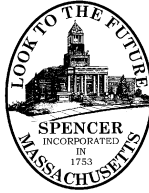


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

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Minutes of Meeting held December 2, 2015

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David O'Coin
Robert Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Carol Dearborn, Sr. Clerk

Meeting was called to order at 5:11 PM

Read and accepted minutes for November 4, 2015

Reviewed invoices & signed vouchers

Signed Monthly Commitment

Review Preliminary Building Plans – Cranberry Meadow Well Storage: Overall look at preliminary plans of the 30x40 metal building. Discussion regarding brush that will be cleared behind perspective building that will set building closer to road than current building. Robert would like to see more of a pitch on the roof for snow reasons. Steven will look into increasing pitch on the roof.

Update to Water Terminations: Reviewed Water Agreements currently in default. After review and discussion, contact will be made to resident, 22 Maple Street regarding payment agreement/property status.

Public Meeting Adjourned at 5:30 PM, motion by David, seconded by Robert.